



**AUTHORIZED FEDERAL SUPPLY SERVICE
PROFESSIONAL SERVICES SCHEDULE (PSS) PRICE LIST**

**Preferred Systems Solutions, Inc.
7925 Jones Branch Drive,
Suite 6200
McLean, VA 22102
703-663-2777 x1721 – (phone)
703-663-2780 – (fax)
Website: www.pssfed.com**

SIN 874-1 – CONSULTING SERVICES

SIN 874-7 – PROGRAM AND PROJECT MANAGEMENT SERVICES

| | |
|------------------------------------|---|
| Contract Number: | GS-10F-0168V |
| Period Covered by Contract: | May 05 2014 through May 4 2019 (Mod PO-0004) |
| Business Size: | Large Business |
| Point of Contact: | Kelly M. Davidson, Vice President, Contracts 703-663-2777 x1721 – telephone kdavidson@pssfed.com - email |

Products and ordering information in this Authorized FSS Professional Services Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Supply Service's Home Page via the Internet at <http://www.fss.gsa.gov/>

**INFORMATION FOR ORDERING OFFICES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS**

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Supply Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

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| 1a. Awarded Special Item Numbers (SIN): | SIN 874-1/RC – CONSULTING SERVICES SIN 874-7/RC – PROGRAM AND PROJECT MANAGEMENT SERVICES |
| 1b. Lowest Priced model and lowest unit prices: | Prices shown in Price Schedule are net. |
| 1c. Labor Category Descriptions: | Descriptions are provided starting on Page 6. |
| 2. Maximum Order: | \$1,000,000.00 |
| 3. Minimum Order: | \$100.00 |
| 4. Geographic Scope of Contract: | Domestic |
| 5. Point(s) of Production: | McLean, VA and government Sites |
| 6. Statement of Net Price: | Prices shown in Price Schedule at net. |
| 7. Quantity Discounts: | None offered; Discounts for Orders that exceed the maximum Order threshold shall be negotiated on per Order basis. |
| 8. Payment Terms (net and prompt): | None. |
| 9. Government Purchase Cards: | PSS does not accept Government purchase cards |
| 10. Foreign Items: | Not Applicable |
| 11a. Time of Delivery: | To be negotiated at the task order level. |
| 11b. Expedited Delivery: | Not Applicable |
| 11c. Overnight and 2-day Delivery: | Not Applicable |
| 11d. Urgent Requirements: | Contact PSS for urgent requirements |
| 12. F.O.B. Points: | Destination |
| 13a. Ordering Address: | Preferred Systems Solutions, Inc. 7925 Jones Branch Drive, Suite 6200 McLean, VA 22102 Phone: 703-663-2777 x1721 |
| 13b. Ordering Procedures: | For supplies and services, the ordering procedures information on Blanket Purchase Agreements |

(BPAs), and a sample BPA can be found at the GSA/FSS Schedule homepage.

- 14. Payment Address:** Preferred Systems Solutions, Inc.
925 Jones Branch Drive, Suite 6200
McLean, VA 22102
Attn: Accounts Payable
- 15. Warranty Provision:** Standard Commerical Warranty
- 16. Export Packing Charges:** Not Applicable
- 17. Terms and Conditions of Government Purchase Card Acceptance:** Not Applicable
- 18. Terms and Conditions of Rental, Maintenance, and Repair:** Not Applicable
- 19. Terms and Conditions of Installation:** Not Applicable
- 20. Terms and Conditions of Repair Parts Indicating Date of Parts Price Lists, and Any Discounts From List Prices:** Not Applicable
- 21. Terms and Conditions for Any Other Services:** Not Applicable
- 22. List of Service and Distribution Points:** Not Applicable
- 23. List of Participating Dealers:** Not Applicable
- 24. Preventive Maintenance:** Not Applicable
- 25a. Special Attributes Such as Environmental Attributes:** Not Applicable
- 25b. Section 508 Compliance:** Not Applicable
- 26. Data Universal Number System (DUNS) Number:** 788854248
- 27. Negotiation regarding registration in SAM.gov:** PSS is registered in the SAM database
- 28. Uncompensated Overtime:** PSS' policies are consistent with the Fair Labor and Standards Act (FLSA). Non-Exempt employees are compensated at a rate of one and one-half (1.5) times their hourly rate for hours worked over 40 in a work week.

Salaried employees are paid according to a standard 40 hour work week. If employees exceed 40 hours per work week, no overtime pay is provided.

The Service Contract Act (SCA) is applicable to this contract and as it applies to the entire 00CORP The Professional Services Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29CFR 5413.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and/or when the Contractor adds SCA labor categories / employees to the contract through the modification process, the Contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and applicable wage determination (WD) number. Failure to do so may result in cancellation of the contract."

LABOR CATEGORY DESCRIPTIONS

MANAGEMENT CONSULTANT

Minimum/General Experience/Education: Bachelor's degree plus 8 years of experience.

Functional Responsibility: Provides strategic business planning, performance measuring, program evaluation and auditing and productivity/ process improvement. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. May lead and direct the work of others. A wide degree of creativity and latitude is expected. Typically reports to top management.

JUNIOR MANAGEMENT CONSULTANT

Minium/General Experience/Education: Bachelor's degree plus 6 years of experience.

Functional Responsibility: Researches and analyzes basic and complex issues surrounding the processes and systems of an organization. Makes recommendations surrounding improving processes, efficiency and practices. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. May lead and direct the work of others. A wide degree of creativity and latitude is expected. Works closely with Management Consultants or Task Leads.

PROGRAM MANAGER

Minimum/General Experience/Education: Bachelor's degree plus 6 years of experience.

Functional Responsibility: Coordinates and monitors the scheduling, pricing, and technical performance of programs. Responsibilities also include aiding in the negotiation of contracts and contractual changes and coordinating preparations of proposals, plans, specifications, and financial conditions of contracts. Develops new business and expands product line. Ensures adherence to master plans and schedules. Develops solutions to program problems, and directs work of incumbents assigned to program from various departments. Ensures projects are completed on time and within budget.

JUNIOR PROGRAM MANAGER

Minimum/General Experience/Education: Associate's degree plus 2 years experience.

Functional Responsibility: Responsible for the coordination and completion of projects. Oversees all aspects of projects. Sets deadlines, assigns responsibilities, and monitors and summarizes progress of project. Prepares reports for upper management regarding status of project. Assist the Program Manager in working with the Government Contracting Officer, the contract-level Contracting Officer s Representative, the task order-level government management personnel and customer agency representatives.

PRINCIPAL ANALYST

Minimum/General Experience/Education: Bachelor's degree plus 4 years of experience.

Functional Responsibility: Acts as principal lead on analytical, consulting, or assessment processes in support of technical, business & administrative goals of the program. Often performs analysis requiring advanced training and degrees.

SENIOR ANALYST

Minimum/General Experience/Education: Bachelor's degree plus 2-4 years experience

Functional Responsibility: Leads or performs on analytical, consulting, or assessment processes in support of technical, business & administrative goals of the program. Often performs analysis requiring advanced training and degrees with minimal supervision.

JUNIOR ANALYST

Minimum/General Experience/Education: Bachelor's degree plus 1-2 years experience.

Functional Responsibility: Performs on analytical, consulting, or assessment processes in support of technical, business & administrative goals of the program. Usually requires close supervision.

PRINCIPAL FUNCTIONAL ANALYST

Minimum/General Experience/Education: Bachelor's degree plus 8 years of experience.

Functional Responsibility: Plans, organizes, directs, and conducts consulting survey or training tasks in problem areas. Has technical responsibility for organizing, executing, and coordinating assignments. Keeps abreast of related methodologies / databases, and tools. Anticipates and solves complex problems related to program performance.

SENIOR FUNCTIONAL ANALYST

Minimum/General Experience/Education: Bachelor's degree plus 6 years of experience.

Functional Responsibility: Analyzes user needs to determine functional and cross-functional requirements. Performs functional allocation to identify required tasks and their interrelationships. Identifies resources required for each task. Provides daily supervision and direction to support staff.

FUNCTIONAL ANALYST

Minimum/General Experience/Education: Bachelor's degree plus 4-6 years of experience.

Functional Responsibility: Analyzes user needs to determine functional and cross-functional requirements. Performs functional allocation to identify required tasks and their interrelationships. Develops and implements business solutions with some supervision.

JUNIOR FUNCTIONAL ANALYST

Minimum/General Experience/Education: Bachelor's degree plus 2-4 years of experience.

Functional Responsibility: Supports analysis of user needs to determine functional and cross-functional requirements. Supports functional allocation to identify required tasks and their interrelationships. Develops and implements business solutions with close supervision.

PRINCIPAL ENGINEER

Minimum/General Experience/Education: Bachelor's degree plus 6-8 years of experience.

Functional Responsibility: Leads or provides program/project management and consulting services including planning, studies, analyses and training. Leads engineering support to management in program initiation, execution and close-out; policy and regulation development; and litigations, claims or other cases. Has demonstrated ability to work independently and supervise teams of engineers.

SENIOR ENGINEER

Minimum/General Experience/Education: Bachelor's degree plus 4-6 years of experience.

Functional Responsibility: Leads or provides program/project management and consulting services including planning, studies, analyses and training. Provides engineering support to management in program initiation, execution and close-out; policy and regulation development; and litigations, claims or other cases. Has demonstrated ability to work under minimal supervision. Supervises and reviews the work of more junior engineers.

ENGINEER

Minimum/General Experience/Education: Bachelor's degree plus 2-4 years of experience.

Functional Responsibility: Provides program/project management and consulting services including planning, studies, analyses and training. Provides engineering support to management in program initiation, execution and

close-out; policy and regulation development; and litigations, claims or other cases. Requires some supervision. Reviews the work of more junior engineers.

JUNIOR ENGINEER

Minimum/General Experience/Education: Bachelor's degree plus 1-2 years of experience.

Functional Responsibility: Provides program/project management and consulting services including planning, studies, analyses and training. Provides engineering support to management in program initiation, execution and close-out; policy and regulation development; and litigations, claims or other cases. Requires close supervision and guidance.

SENIOR DOCUMENTATION SPECIALIST

Minimum/General Experience/Education: Associates degree plus 4 years of experience.

Functional Responsibility: Gathers, analyzes, and composes complex technical information. Conducts research and ensures the use of proper technical terminology. Translates technical information into clear, readable documents to be used by technical and non-technical personnel. Works independently or under minimal supervision. Assists in planning office management functions and supervises clerical staff.

DOCUMENTATION SPECIALIST

Minimum/General Experience/Education: Associates' degree plus 2 years of experience.

Functional Responsibility: Gathers, analyzes, and composes technical information. Conducts research and ensures the use of proper technical terminology. Translates technical information into clear, readable documents to be used by technical and non-technical personnel. Demonstrated ability to work independently or under only general direction.

JUNIOR DOCUMENTATION SPECIALIST

Minimum/General Experience/Education: High School diploma plus 1-2 years of experience.

Functional Responsibility: Gathers, analyzes, and composes technical information. Conducts research and ensures the use of proper technical terminology. Translates technical information into clear, readable documents to be used by technical and non-technical personnel. Relies on instructions and established guidelines to perform the functions of the job.

PRINCIPAL SUBJECT MATTER EXPERT

Minimum/General Experience/Education: Bachelor's degree plus 10 years of experience.

Functional Responsibility: A recognized expert who possesses unique vision and expert knowledge in highly specialized fields. Applies best industry practices and standards and innovative solutions to intractable and complex problems. Works directly with client management to apply advanced principles, theories, and concepts to complex problems. Develops insightful solutions that properly balance fiscal, technological schedule and organizational constraints and limitations.

SENIOR SUBJECT MATTER EXPERT

Minimum/General Experience/Education: Bachelor's degree plus 6 years of experience.

Functional Responsibility: Provides highest-level functional expertise. Analyzes complex problems, makes recommendations, develops alternative solutions and draft and executes implementation plan. Converses with and provides assistance to highest levels of corporate and Government management.

In lieu of a bachelor's degree, an additional combination of education and related experience totaling four years (providing the required skills, knowledge, and abilities) is required

In lieu of an associate's degree, an additional combination of education and related experience totaling two years (providing the required skills, knowledge, and abilities) is required

GSA PROFESSIONAL SERVICES PRICE SCHEDULE

The following rates are inclusive of the GSA Industrial Funding Fee of 0.0075%.

| Period of Performance | 5 May 2017 – 4 May 2018 |
|---------------------------------|--------------------------------|
| Labor Category | Hourly Rates |
| Management Consultant | \$173.04 |
| Jr Management Consultant | \$168.18 |
| Program Manager | \$135.61 |
| Jr Program Manager | \$123.29 |
| Principal Analyst | \$138.69 |
| Senior Analyst | \$116.28 |
| Jr Analyst | \$101.24 |
| Principal Functional Analyst | \$169.33 |
| Senior Functional Analyst | \$126.90 |
| Functional Analyst | \$91.71 |
| Jr Functional Analyst | \$72.43 |
| Principal Engineer | \$83.12 |
| Senior Engineer | \$77.06 |
| Engineer | \$66.69 |
| Jr Engineer | \$51.04 |
| Senior Documentation Specialist | \$55.96 |
| Documentation Specialist | \$50.93 |
| Jr Documentation Specialist | \$38.16 |
| Principal Subject Matter Expert | \$373.27 |
| Senior Subject Matter Expert | \$218.22 |

| Period of Performance | 5 May 2018 – 4 May 2019 |
|---------------------------------|--------------------------------|
| Labor Category | Hourly Rates |
| Management Consultant | \$176.15 |
| Jr Management Consultant | \$171.21 |
| Program Manager | \$138.05 |
| Jr Program Manager | \$125.51 |
| Principal Analyst | \$141.19 |
| Senior Analyst | \$118.37 |
| Jr Analyst | \$103.06 |
| Principal Functional Analyst | \$172.38 |
| Senior Functional Analyst | \$129.18 |
| Functional Analyst | \$93.36 |
| Jr Functional Analyst | \$73.73 |
| Principal Engineer | \$84.62 |
| Senior Engineer | \$78.45 |
| Engineer | \$67.89 |
| Jr Engineer | \$51.96 |
| Senior Documentation Specialist | \$56.97 |
| Documentation Specialist | \$51.85 |
| Jr Documentation Specialist | \$38.85 |
| Principal Subject Matter Expert | \$379.99 |
| Senior Subject Matter Expert | \$222.15 |